



San Francisco International Airport  
 Ground Transportation Permit Processing Unit  
 Building #014, South Area Drive  
 Tel. No.: 650.821.3600

**TERMINATION REQUEST**  
**COMMERCIAL GROUND TRANSPORTATION**  
**OPERATING PERMIT**

Please provide a Claim for Refund form for the return of my Performance Bond. I am aware that San Francisco International Airport issued transponders and decals are the property of the Airport and I must return them to the Airport's Ground Transportation Unit upon termination of my Commercial Ground Transportation Operating Permit. I am aware that the cost of all transponders not returned and any unpaid fees on my account will be deducted from my Performance Bond and that the final amount of refund is subject to SFO Accounting verification. If the amount due to the Airport exceeds my performance bond and any deposits placed on said account, I will not receive a refund. I am also aware that it takes 90 days effective on GTU date of receipt of my Claim for Refund to receive my refund.

Tenant Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Back up phone #: \_\_\_\_\_

FAX #: \_\_\_\_\_

Email: \_\_\_\_\_

I am requesting that my San Francisco International Airport Commercial Ground Transportation Operating Permit be terminated under:

TCP# / PAC# \_\_\_\_\_ as of \_\_\_\_\_ (date);

\_\_\_ Limousine \_\_\_ Charter \_\_\_ Others (please specify) \_\_\_\_\_.

I certify that the above information is true and correct.

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

(GTU staff)