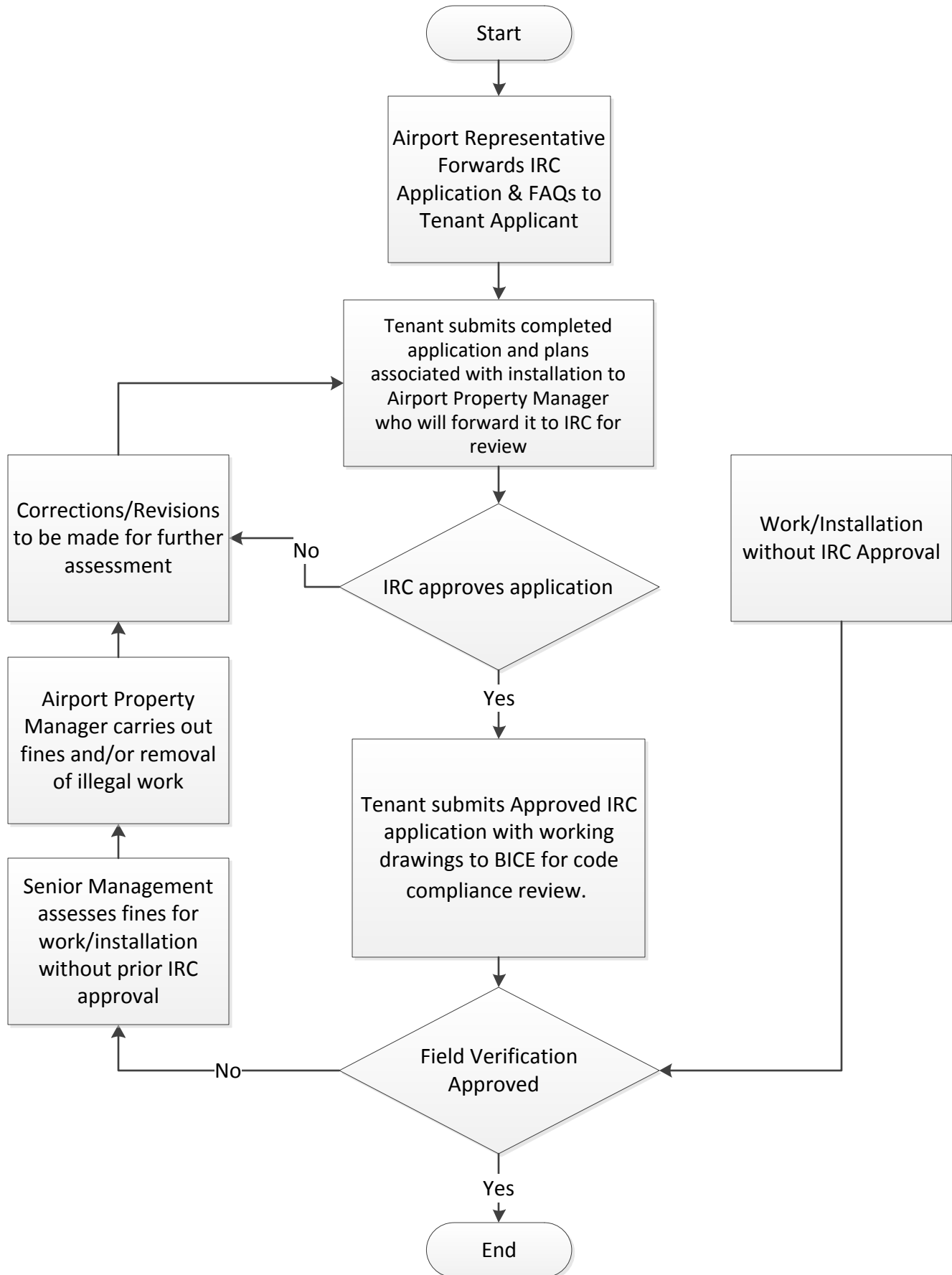


IRC Process Flowchart



Frequently Asked Questions

- Q: What is the Infrastructure Review Committee (IRC)?
A: The IRC is an Airport committee consisting of various Airport departments set up to ensure tenant improvement project scope and design adheres to Airport policies and procedures. The IRC's emphasis is to safeguard Airport infrastructure assets and ensure the proposed work will have the required Airport business approval.
- Q: What types of infrastructure does the IRC review?
A: The IRC reviews the following Airport infrastructure:
 - Life Safety
 - Civil Utilities
 - HVAC
 - Lighting
 - Electrical Power
 - Potable and Waste Water
 - Cellular Services
 - Telephone Services
 - Wide Area Network (WAN)
 - Wi-Fi
 - Cable TV Service
 - Local Area Network (LAN)
 - Copper or Fiber Optic Infrastructure
 - Radio Communications
 - Information Display Systems
 - Airport Paging
 - Security (CCTV and/or Access Control)
- Q: What is the first step for IRC review?
A: Fill out the IRC Application and return it to the Airport Property Manager.
- Q: Will a tenant have to fill out the IRC Application for all tenant improvements and installations?
A: Yes, if the project is to be done on Airport property and affects Airport infrastructure.
- Q: What is required for projects located in multiple areas?
A: The applicant must provide multiple descriptions and site plans identifying each location.
- Q: When does the IRC review take place?
A: The IRC review should take place in conjunction with DRC review and before Building Inspection and Code Enforcement Department (BICE) code review.
- Q: What is the requirement for projects that will affect multiple infrastructure or systems?
A: The applicant must provide multiple descriptions and site plans identifying each infrastructure that will be impacted or affected.
- Q: What if I require additional infrastructure capacity to support my project?
A: The IRC will review the application and provide a decision based on the tenant requirement.
- Q: How long will IRC review take to respond following submission of an application?
A: The review will usually take 10 working days for turnaround response.
- Q: What happens if my project application is rejected?
A: The applicant can resubmit the application addressing the comments noted by the IRC for further review.
- Q: What happens after my application is approved?
A: If the IRC and DRC requirements are met, the applicant can proceed to BICE for code compliance review to obtain a Building Permit.

For additional information contact SFOIRC@flysf.com.