



Three conditions must be met for an applicant to receive an accommodation:

- 1) This form must be submitted for review 72 hours before the applicant's scheduled CBT.
- 2) The person providing assistance must be an active badge holder at the Airport.
- 3) The individual providing assistance must be approved by a company Authorized Signatory.

The person providing assistance must only relay training information provided in each module, but must not provide answers to test questions. Failure to meet this requirement will result in test failure, badge suspensions, or badge revocations.

The Applicant identified below requires accommodation or language translation to successfully complete Computer Based Training:

Applicant's Name: _____

Applicant's UPID: _____

Name of Company: _____

Reason for Accommodation: Language Other, Explain: _____

Applicant's Signature: _____

Name of Person Providing Assistance: _____

UPID # (Required): _____

Company: _____ Affiliation to Applicant: _____

I understand that providing test answers to questions will result in test failure

Signature of Person Providing Assistance: _____

Authorized Signatory Name: _____

UPID #: _____

Name of Company: _____

Signature of Authorized Signatory: _____

Date: _____

**This form needs to be completed in its entirety or the request will be denied.
Requests must be submitted to sfo.sao@flysfo.com 72 hours before the applicant's CBT appointment.
Exceptions to any of the conditions above must be sent in writing along with this form for review.**